

**Sarpy County Head Start  
Policy Council**

December 8, 2021

4:00 p.m. via Zoom

From the Head Start Act 642(c)(2)(D):

**RESPONSIBILITIES**- The policy council shall approve and submit to the governing body decisions about each of the following activities:

- (i) Activities to support the active involvement of parents in supporting program operations, including policies to ensure that the Head Start agency is responsive to community and parent needs.
- (ii) Program recruitment, selection, and enrollment priorities.
- (iii) Applications for funding and amendments to applications for funding for programs under this subchapter, prior to submission of applications described in this clause.
- (iv) Budget planning for program expenditures, including policies for reimbursement and participation in policy council activities.
- (v) Bylaws for the operation of the policy council.
- (vi) Program personnel policies and decisions regarding the employment of program staff, consistent with paragraph (1)(E)(iv)(IX), including standards of conduct for program staff, contractors, and volunteers and criteria for the employment and dismissal of program staff.
- (vii) Developing procedures for how members of the policy council of the Head Start agency will be elected.
- (viii) Recommendations on the selection of delegate agencies and the service areas for such agencies.

**Agenda**

**Call to order: 4:06pm December 8, 2021**

**In attendance:** Shantavia, Christina, Simone, Rosine, Carmen, Cinthia, Franck, John

Staff: Audra Oestreich

- 1) Approve Minutes from last Meeting

Motion to approve: Simone

Seconded by: Shantavia

Yay: all      Nay: 0

- 2) Director's Report:

- a) Leadership Report

3) Financial Statements: (Motion for approval)

- a) Budget vs. Actual Reports
- b) Credit Card Statements (VISA, Wex, and store cards)
- c) CACFP Reports -

Motion to approve: Rosine

Seconded by: Christina

Yay: all                      Nay: 0

4) Old Business

- a.) Dollar Per Child Campaign

Carmen checked with Culvers, spoke to manager, need Non-profit letterhead. Will give dates after have documentation. (Culver ideal due to location.)

5) New Business/Action Items

- a.) Performance Standard 45 CFR Part 1302 “Vaccine and Mask Requirements to Mitigate the Spread of COVID-19 in Head Start Programs”
- b.) Policy: Article 6-M Safety-Vaccine and Mask Requirement to Mitigate the Spread of COVID-19 in Head Start Programs

Motion to approve: Franck

Seconded by: Carmen

Yay: all                      Nay: 0

From Carmen Bradley to Everyone: 04:05 PM

We are needing volunteers for the following dates and times listed below to help with Toys 4 Tots. We will set up at the First Baptist Church of Bellevue in the Community Life Center (gymnasium) which is just across the street from the church. 112 E 23rd Avenue (23rd & Hancock St) Bellevue, NE.

Wednesday, December 15 between 12-12:30 pm--unload boxes of toys from U-Haul at church

Thursday, December 16th 9:00 am to Noon Unpack boxes and sort toys by age group

Thursday, December 16th 1:00 pm to 4:30 pm--continue to unpack boxes and bag toys for distribution for individual families

December 17th 9:00 am to Noon--1-3:00 pm bag toys for distribution for individual families

December 17th 3-7:00pm toy distribution for families

December 18th 10 am-4 pm toy distribution and clean up from 3-4 pm

Groups, families, and individuals are welcome to volunteer. Let me know how this opportunity fits into your schedule.

Contact Carmen Bradley 402-320-8388 or [c.bradley@allcommunitiesos.org](mailto:c.bradley@allcommunitiesos.org)

Next Meeting: January 12, 2022, 4:00pm

Adjourned at: 4:52pm