

SARPY COUNTY HEAD START
POLICY COUNCIL
October 14, 2021
4:00 p.m. via Zoom

From the Head Start Act 642(c)(2)(D):

RESPONSIBILITIES- The policy council shall approve and submit to the governing body decisions about each of the following activities:

- (i) Activities to support the active involvement of parents in supporting program operations, including policies to ensure that the Head Start agency is responsive to community and parent needs.
- (ii) Program recruitment, selection, and enrollment priorities.
- (iii) Applications for funding and amendments to applications for funding for programs under this subchapter, prior to submission of applications described in this clause.
- (iv) Budget planning for program expenditures, including policies for reimbursement and participation in policy council activities.
- (v) Bylaws for the operation of the policy council.
- (vi) Program personnel policies and decisions regarding the employment of program staff, consistent with paragraph (1)(E)(iv)(IX), including standards of conduct for program staff, contractors, and volunteers and criteria for the employment and dismissal of program staff.
- (vii) Developing procedures for how members of the policy council of the Head Start agency will be elected.
- (viii) Recommendations on the selection of delegate agencies and the service areas for such agencies.

Agenda

Policy Council Training provided prior to meeting

- Power Point training –(See attached PowerPoint document)
- Head Start Leadership and Governance Training: [Head Start Leadership and Governance Training | ECLKC \(hhs.gov\)](#)

Call to order: Franck at 4:29 p.m.

In attendance: Christina F., Cheyenne S., John O, Franck T., Rosine S., Breanna H., Nyanhial Shantavia, Carmen, Simone

Staff: Audra Oestreich

- 1) Approve Minutes from last Meeting—No quorum for September
- 2) Director’s Report:
 - a) Leadership Report

- b) Information Memorandum-Supporting the Wellness of All Staff
- 3) Financial Statements: (Motion for approval)
 - a) Budget vs. Actual Reports
 - b) Credit Card Statements (VISA, Wex, and store cards)
 - c) CACFP Reports -
 - Motion to approve: Christina
 - Seconded by: Carmen
 - Yay: ALL Nay: 0
- 4) Old Business
 - a.) Dollar Per Child Campaign
 - a. Ideas—Eat out night, Village Inn Pies
 - i. Carmen will do some research and bring back ideas
- 5) New Business/Action Items
 - a.) Yearly Program Reports
 - 1. Community Assessment
 - 2. Self-Assessment
 - 3. Annual Report
 - b.) Continuation Grant-\$2,613,670 for February 1, 2022-January 31, 2023
 - Motion to approve: Carmen
 - Seconded by: Christina
 - Yay: All Nay: 0
 - c.) Elections:
 - President: Franck
 - Vice President: Breanna
 - Secretary: Christina
 - Motion to approve: Christina
 - Seconded by: Carmen
 - Yay: ALL Nay: 0

Next Meeting: Discussion on the survey and night of the week. November 10th 3:30

Adjourned at: Franck 5:25 p.m.